



RESIDENTS 3000 INC. COMMITTEE MEETING
HELD AT 6.30PM ON THURSDAY, 18th July 2019
AT THE KELVIN CLUB, 14 – 30 MELBOURNE PLACE, MELBOURNE

MINUTES

1. **Welcome:** The Vice-President declared the meeting open at 6.40pm and welcomed all present.
Present: Rafael Camillo (President) 7/9; Artur Hajda 7/9; Denise Reynolds (Treasurer) 6/9; Susan Saunders (Vice-President) 8/9; and Merle Willis (Secretary) 9/9.
2. **Apologies:** Toni Magor 4/9.
3. **Quorum:** A quorum was declared.

4. **Confirmation of Previous Minutes**

The minutes of the previous Committee meeting held on Thursday, 20th June 2019 had been circulated to the Committee.

Motion to Accept the June 2019 minutes

Moved: Artur Hajda

Seconded: Susan Saunders

The MOTION was CARRIED.

5. **Business Arising**

6. **Correspondence In / Out**

A reminder to lodge the Annual Statement with Consumer Affairs had been received.

An email had been received from Melbourne International Film Festival (MIFF) providing 3 x free double passes to R3000 for giveaways. It was agreed that the 3 double passes would be given to the first members to respond to the invitation for the next Forum 3000 event.

7. **Treasurer's Report**

Financial Reports for June 2019.

The Treasurer, Denise Reynolds had distributed the latest financial statements to 30 June 2019 to the Committee which were taken as read.

A discussion was held in relation to the bank accounts and term deposits, including the possibility of adding to the current term deposit.

Action: Denise to check the status of the accounts and term deposits and to make a recommendation to the Committee.

Denise Reynolds advised that she had obtained information regarding the Public Liability insurance policy which was due, and had paid it, further to authorisation being received. Denise will now be the contact point and responsible for correspondence relating to insurance.

It was noted that grant funding was expected to be received early in 2020.



8. Community Grants

City of Melbourne (COM) Community Grant – June 2019.

It was noted that Toni Magor had lodged the COM grant application for \$1,500 on 26 June 2019. It was noted further that it was a relatively simple process as the software populated fields from the previous year.

Artur Hajda advised that he would be reviewing other suitable grants for special projects for R3000.

Action: Artur to bring information regarding other potential grants to the next meeting, further to his discussion with Adela McMurray.

9. Sponsorships

Sponsorship Update.

Artur Hajda advised that further to discussions with Kieser, draft sponsorship guidelines would be drawn up which would clearly show various levels of sponsorship.

Action: Artur to prepare a draft of sponsorship guidelines for next Committee meeting, with a view to finalising it at the following meeting. The renewal for Kieser would be forwarded after this has been finalised.

It was noted that Fawcner May and Hocking Stuart had renewed their yearly sponsorship.

10. Membership

Membership Database.

It was noted that following emails regarding membership renewals a number of membership renewal payments had already been received.

Artur Hajda provided an update of membership numbers including lapsed members and numbers on the mailing list. It was noted that lapsed members would be communicated with by email.

Membership Documents.

Action: Membership rules including benefits to be updated by Artur Hajda.

Entertainment Book promotion. Ongoing.

11. Marketing / Promotion

Advertising and promotion.

CBD News Articles

It was noted that the article for the August 2019 CBD News has been written by Susan Saunders and Artur Hajda, for submission tonight.

12. Website Update

Update to be provided at next meeting(s).

13. Social Media Update

Facebook, Pinterest, Instagram, and Twitter.

Promotions on all social media platforms besides Twitter are ongoing.



Rafael Camillo noted that Facebook posts are being viewed more often, but was not translating into more memberships. Rafael reported that he was inviting people who “like” posts to attend events.

Action: Artur Hajda and Rafael Camillo to discuss the Instagram platform, and Artur to post the next event invitation to Instagram.

14. Forum 3000 Events – Plan for remainder of 2019

Status Report – Forum 3000 events planned

Rafael Camillo updated the Committee on upcoming and proposed events and speakers for the rest of 2019 which are as follows, on the first Thursday of each month, but subject to change.

1 August 2019	City of Melbourne (COM) & Department of Health, and Kieser representative
5 September 2019	AGM with Lord Mayor - Sally Capp
3 October 2019	Heritage / Planning Update
7 November 2019	Waste Management and/or Police re Security and Motor Cycle Noise
5 December 2019	Social night - End of Year Drinks

August 2019. It was noted that the August event would be an update by the City of Melbourne and the Department of Health. They would update us on health priorities for COM, and current initiatives. A Kieser representative would also speak.

AGM - 5 September 2019.

Action:

- (1) A draft AGM notice, including Presidents report to be prepared for review at the next Committee meeting.
- (2) Susan Saunders to forward the President a copy of all the articles submitted for the past year.
- (3) Susan Saunders to speak with Su Baker with regards to entertainment for the AGM. \$100 budget.

15. Projects and Programs

“3000 Steps” Residents 3000 project update.

Artur Hajda reported that he was working with City Precinct in relation to this project. A series of 3 or 4 walks were being prepared to accommodate approximately 20 people per walk.

Good Neighbour Charter

Artur Hajda had noted this could be introduced keeping in mind new hockingstuart R3000 members.

16. General Business

East Enders. Artur Hajda reported on activities by East Enders, including:

- Personal safety walks and training for residents - organised by Jenny Eltham
- Chinatown lanterns - Jenny is seeking residents’ feedback regarding trial lanterns, on behalf of the Chinatown Precinct Association. Artur noted that he had submitted a response for R3000.
- An opportunity to explore Flinders Lane Galleries was provided to East Enders on 30 July. This is being organised by Anne Marie Powers.

Survey. Artur Hajda advised that he had prepared a short survey for CBD residents for which responses would be sought before the AGM, when it was planned that Artur would discuss the results, or preliminary results.



Invitation for August Forum 3000 Event.

Action: Artur Hajda to send the event invitation after confirmation of speakers, and to include:

- details of the event and presenters attending, with bios and short synopsis;
- information regarding the Melbourne International Film Festival (MIFF) and free double passes on offer to R3000 members;
- information regarding the Flinders Lane gallery walk; and
- A link to the survey.

17. Next Meeting

Forthcoming meetings are to be held on Thursdays two-weeks before Forum 3000 events, i.e. on: 22 August 2019, 19 September 2019, 24 October 2019, and 21 November 2019.

18. Meeting Close

The meeting was declared closed at 7.47pm.

Confirmed as correct.

[signed]

Rafael Camillo, President

Date: 22 August 2019